

# Rent Collection

The following are all current TBHA tenant service measures designed to help reduce exposure for our tenants, staff, partners and community to reduce the spread of the coronavirus:

- Our number-one priority will continue to be ensuring all tenants and their families remain safe and secure in their homes, while safeguarding the welfare and wellbeing of our staff. As a result, our **office is now closed** and our housing staff are working from home.
- Now is the time, if you have not already done so, to register for:
  - **Pre-Authorized Payments (PAP):** a convenient and safe method to make your monthly rent payment without having to write or deliver your cheques repeatedly. By giving permission once, your rent payment will be made automatically through your financial institution on the first business day of the month;

or use one of the following methods of payment:

- **Cheque or Money Order:** payment may be dropped off in an envelope with your name and address in the office drop box and a receipt will be mailed to you;
- **Coming Soon!!! – E-transfer Payments:** we are currently working with Saskatchewan Housing Corporation on the setup of an e-transfer payment option. Watch for details available soon.

Please **DO NOT** use the drop box for cash payments.

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# Rent Collection (con't)

- Let us know if, through being **ill or self-isolating**, you are having difficulty arranging to pay rent. We will do all we can to support you and your family and make the best arrangements possible.
- We understand many of you may face challenges in paying rent during these difficult times. Please contact tenant services right away if you are experiencing a decrease in income that may affect your ability to pay your rent. **You may be eligible for a two month rent adjustment.**
- If you are a new tenant moving in, security deposits will not be required to be paid prior to moving in and will have up to six months to pay the security deposit.

Our message to all tenants is if you're worried about paying your rent, **get in touch**. The sooner you contact us, the quicker we can help you.

Call Tenant Services directly at **306-446-1279** or email **[tenantservices.battlefords@housingauthoritiesk.com](mailto:tenantservices.battlefords@housingauthoritiesk.com)**

*The spread of COVID-19 is a public health issue.  
To stay informed with updated information please visit  
[www.saskatchewan.ca/coronavirus](http://www.saskatchewan.ca/coronavirus)*

***As of April 8, 2020***

