

# Rent Payments

The following are options to pay your rent and maintain good rental status. These measures are designed to respond to an increase in local transmission of COVID 19 and minimize exposure for our tenants, staff, partners and community to reduce the spread of the coronavirus:

**Our office will be CLOSED to the public as of Tuesday December 1<sup>st</sup>.**

We are asking all tenants not on Pre-Authorized payment to **please pay with e-transfer** if at all possible to avoid rent arrears and late payments:

- **(Best Choice) E-transfer Payments:** quick, easy and convenient method to pay your monthly rent, repayment amounts, repair fees or service fees. Go to [www.thebattlefordshousing.ca](http://www.thebattlefordshousing.ca) for instructions, refer to the quick guide in this package or contact the office for assistance.

**RENT IS DUE ON THE 1<sup>ST</sup> OF THE MONTH**, if you are having difficulty paying your rent, please allow Tenant Services to assist you by:

- ✓ Making an appointment to use interact **if e-transfer is not an option;**
- ✓ Working with you on a payment schedule;
- ✓ Lowering your rent if you have reduced or loss of income;
- ✓ Provide you information on available financial benefits;
- ✓ Share local services and other resource information.

If you're worried about paying your rent, **get in touch.**

The sooner you contact us, the quicker we can help you.

Call Tenant Services directly at **306-446-1279** or email [tenantservices.battlefords@housingauthoritysk.com](mailto:tenantservices.battlefords@housingauthoritysk.com)

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**OFFICE  
CLOSED AS  
OF DEC 1<sup>ST</sup>!**

**Rent Payment  
Appointments  
Available**



# Rent Payments (con't)

- **Interac Payment Terminal:** *if e-transfer is not an option* you may contact the housing authority to **make an appointment to pay your rent** in the office using interact on the payment terminal with a debit card. We will have time slots available every half hour during regular business hours.
- **Pre-Authorized Payments (PAP):** a convenient and safe method to make your monthly rent payment without having to write or deliver your cheques repeatedly. By giving permission once, your rent payment will be made automatically through your financial institution on the first business day of the month. *Please contact Tenant Services to sign up;*
- **Cheque or Money Order:** payment may be dropped off in an envelope with your name and address in the office drop box and a receipt will be mailed to you;

Please DO NOT use the drop box for cash payments.

**REMEMBER, WE ARE HERE TO HELP. PLEASE CALL:**

Tenant Services at **306-446-1279** or email  
**tenantservices.battlefords@housingauthoritiesk.com**

*The spread of COVID-19 is a public health issue.  
To stay informed with updated information please visit*

[www.saskatchewan.ca/coronavirus](http://www.saskatchewan.ca/coronavirus)

**As of Nov 30, 2020**

