Doors

How To Maintain And Care For Doors, And The Rules Concerning Locks And Keys

Care of doors

- Since doors provide access to and security for your home, it is important to keep them operating properly.
- Ensure that bumper thresholds and weather-stripping on exterior doors are intact.
- Do not remove cylinders.
- Interior doors are hollow and can be punctured easily. Avoid pushing on them.

Check chain

- Because doors are in continual use and have moving parts, normal wear and tear is expected.
- When your doors are not opening or closing properly, contact the housing authority to make repairs.
- Call the housing authority during business hours to report damage as soon as possible.
- If you are having trouble with a door lock, it's only going to get worse. Call the housing authority to fix the lock as soon as possible.

Locks

- The housing authority must be able to access your residence to make repairs or in case of an emergency.
- Tenants are not allowed to install door knobs or locks. Please contact the housing authority if you have concerns.

Keys

- Report lost or stolen keys.
- Get approval from the housing authority to give a family member or friend your key.

Something to think about… **Keep doors and locks in good repair. Well maintained doors can keep your home warmer and reduce heating costs. Tenants will be charged for damage to doors beyond normal wear and tear and for lost or stolen keys.**

Contact your local housing authority for more information